St. Bernadette Home & School CHECK REQUEST/REIMBURSEMENT FORM

All checks/reimbursements must be previously approved as part of the H&S budget.

Exceptions must be approved by formal vote.

Receipts must accompany form.

Date:	
Check Amount:	
Reason:	
Make Check Payable to:	
Send Check to:	

For Treasurer's Use Only	Check Number	Date of Check
(form revised Sept. 2017)		
(form revised Sept. 2017)		