

June 22, 2018

Stbernadetteschool.com and Education.Columbuscatholic.org

Privacy Policy

Thank you for visiting stbernadetteschool.com and/or education.columbuscatholic.org sites. Your privacy is important to us. As such, we provide this Privacy Policy (“the Policy”) to explain our online information practices and the choices you can make about the way your information is collected and used in this general audience Site.

If you have any questions about this Policy, please feel free to email George Jones, Director of the Office of Communications, at commailbox@columbuscatholic.org or write to us at:

Privacy Matters
Diocese of Columbus
c/o George Jones
197 E. Gay Street
Columbus, OH 43215

This Policy is incorporated by reference into the [Terms and Conditions of Use Agreement](#) to which you agreed upon entering the Site. Please read this Policy carefully to understand our policies and practices regarding your information and how we will treat it. By accessing or using this Site, you agree to this Policy. If you do not agree with this Policy, your choice is not use our Site. This Policy may change from time to time. Your continued use of this Site after we make changes is deemed to be acceptance of those changes, so please check the Policy periodically for updates.

Information We Collect and How We Use It:

We collect several types of information from and about users to personalize and improve your experience at the Site, including information:

- by which you may be personally identified, such as first name, last name, postal address, and/or e-mail address, telephone numbers (cell, home, work) (“**personal information**”);
- that is about you but individually does not identify you, such as your internet connection, the equipment you use to access the Site and usage details.

We collect this information directly from you, automatically, or from third parties.

Information You Provide:

We receive personal information from you when you contact us with inquiries, enter a contest, respond to one of our surveys, sign up for a newsletter, make an on-line donation, or engage in any interactive portion of the Site.

Any personal information you provide is voluntary. The Site may combine information that you voluntarily give us with information from third party affiliates.

Automatic Information:

We automatically receive and record certain types of information whenever you interact with us. This information, which is recordable any time you use the Internet, includes the Internet Protocol (IP) address used to connect your computer to the Internet, your domain name, if any; information to learn how you use the Site, to remember your preferences, and to diagnose problems. **No personal information is available or used in this process.**

The technologies we use for this automatic data collection may include:

Cookies (or browser cookies): a cookie is a small file placed on the hard drive of your computer. You may refuse to accept browser cookies by activating the appropriate setting on your browser. However, if you select this setting you may be unable to access certain parts of our Site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you direct your browser to our Site.

Flash Cookies: certain features of our Site may use local stored objects (or Flash cookies) to collect and store information about your preferences and navigation to, from and on our Site. Flash cookies are not managed by the same browser settings as are used for browser cookies.

Web Beacons: pages of our Site and our e-mails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit us, for example, to count users who have visited those pages or opened an email and for other related Site statistics (for example, recording the popularity of certain Site content and verifying system and server integrity).

Aggregated Usage Information:

We may post aggregated usage information to third parties, such as content licensors and advertisers, for diagnostic, billing and sales purposes, where applicable. However, such information will not include any personal information. This information is purely statistical in nature and cannot be tied to you.

Links & Advertisements:

To better serve you, we may provide you with external links to other sites which we believe can offer you useful information and services. Any external (non-stbernadetteschool.com or non-education.columbuscatholic.org) web sites to which we provide links will be subject to their own privacy policies, and you will need to review those policies. This includes use of any social media sites (e.g. Facebook.com) if you intend to share items on the Site. Use of cookies by third parties is subject to their own privacy policies and not this Policy.

Information Sharing:

In addition to the third party sharing discussed above, the Diocese of Columbus (the “Diocese”) Only shares personal information with other companies or individuals outside the Diocese in the following limited circumstances:

- We provide such information to our affiliated companies or other trusted businesses or persons for the purpose of processing personal information on our behalf. We require that these parties agree to process such information based on instructions and in compliance with this Policy and any other appropriate confidentiality and security measures.
- We provide personal information about you to third parties in order to provide services or products that you have requested; when we have your permission: otherwise described in this Policy.
- We share your information with affiliates or agents in order to provide services or communicate with you on our behalf.
- We disclose information if required by law, such as in response to a subpoena or similar legal process, or as necessary to enforce the [Terms and Conditions of Use](#) for the Site. If we are combined with another diocese and substantially all of our assets are transferred, user information may be one of the transferred assets. We will not be liable for your information no longer in possession. **We cannot ensure that all of your private communications and other personal information will never be disclosed in ways not otherwise described in this Policy. By way of example but not limitation, we may be forced to disclose personal information to the government or third parties under certain circumstances or third parties may unlawfully intercept or access transmissions or private communications.**

Information Security:

We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures including appropriate encryption and physical security measures to guard against unauthorized access to systems where we store personal data.

